

# Our Professional Services Offerings

Empower a new, more effective way of working that drives employee engagement and agility when you team up with KnowledgeLake.

#### KNOWLEDGELAKE PROFESSIONAL SERVICES

KnowledgeLake Professional Services brings expertise in transactional content management [TCM], SharePoint and Office 365 to your organization. We have a proven track record of developing content management strategies, optimizing existing systems, migrating amongst ECM platforms, applying business process automation and implementing solid structure around critical information.

## SharePoint and Office 365 can do what you want it to!

Many organizations have not realized the promises or potential of the Microsoft SharePoint and Office 365 platforms. Leverage a ground-up methodology to optimize your Microsoft SharePoint and Office 365 platform investments when you work with KnowledgeLake Professional Services:



1. Your platform hardware and environments are reviewed by KnowledgeLake and your core team to ensure we are starting with a strong base.



3. Together, we form and execute a plan to conquer the challenges encountered as we fundamentally address the specific pain points around your business processes.



2. Best practices and compliance needs are considered as you work with KnowledgeLake to shape the operational structure of the management system: Sites, Libraries, Taxonomies, Workflow/Automation and more.



4. KnowledgeLake deploys the solution and toolset, then teams up with your workers for training so they can easily adopt their improved way of working.



## Let's work together so you can work better.

A wide array of consulting assessment options are designed to help you determine the best path forward for your business.

## Our offerings include:



#### SHAREPOINT HEALTH CHECK

Let's review your current SharePoint farm from start to finish. This includes an analysis of your SharePoint and SQL configuration, system performance maintenance and best practices for scaling your farm for future growth. Together, we talk through the pain points of your current system and recommend options for resolution.



### MIGRATION ASSESSMENT

This assessment will provide all the information you need for a full migration to Office 365 or SharePoint. We collaborate with your team to deeply understand your legacy document management system, processes and pain points. Then we create a comprehensive plan for your migration to SharePoint or Office 365.



## CONTENT MANAGEMENT ASSESSMENT

This assessment provides a high-level design for implementing a TCM system in your department. You can leverage our expertise in taxonomy to gain insight into how to best organize your information. We assess your high-level capture processes to ensure the correct products are utilized for your specific implementation.



### MANAGED SERVICES

Our TCM experts are available to support your organization's document management solution. With our monthly Managed Services package, we help monitor and support your KnowledgeLake system. And you have the option to utilize a dedicated Professional Service expert, who is allocated to help you manage your document management solution.

