

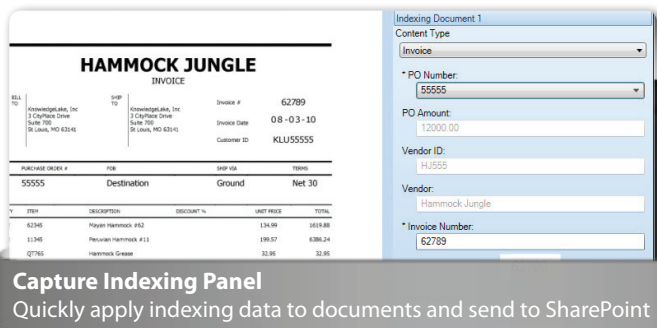
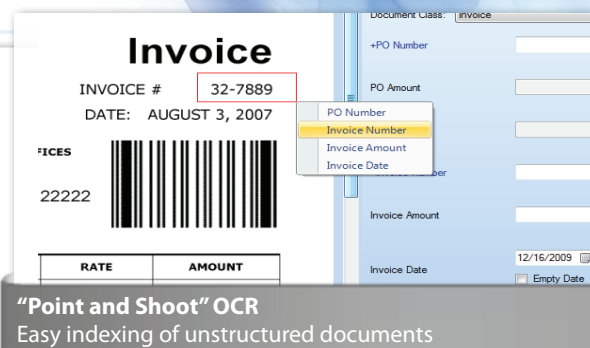
# KnowledgeLake Capture

Single Solution to Manage the Capture of Your Enterprise Content



## Solution Overview

KnowledgeLake Capture is a comprehensive solution for managing the capture of your enterprise content using the Microsoft SharePoint platform. Whether your information is on paper or in electronic files, KnowledgeLake provides much more than a simple "Scan to SharePoint" application. KnowledgeLake acts as a single, manageable interface to drive the full feature set all of your company's scanning devices; including MFPs, production scanners, departmental scanners, and desktop scanners, as well as electronic content.



KnowledgeLake Capture improves your business processes by classifying your content and ensuring the information is accurate, retrievable, secure and auditable. KnowledgeLake Capture was designed exclusively for SharePoint and enables your content to be accessible directly from SharePoint or any of your business applications. This tight integration enables KnowledgeLake Capture to inherit the SharePoint taxonomy and security.

## Scanning Powerful and flexible scanning

- Compatible with all TWAIN and ISIS devices (*Fujitsu, Bell & Howell, Kodak, Canon and more*)
- High volume, production level scanning (certified to run with scanners up to 400 images per minute) to desktop scanning
- Barcode and patch code document separator sheet recognition and blank page detection
- Ability to import PDF and Office documents and convert Office documents to image or PDF

## Advanced Scanning Robust and innovative features

- "Folder watching" to automatically create batches of new items from multiple sources, including multi-function devices
- Import of most image types, including TIFF, JPEG and BMP
- Import of multi-page or single-page TIFF files
- Ability to capture screen shots from any running application
- Support for Kofax AIPE using optional Kofax Adapter Plug-In
- Kofax VRS fully supported through TWAIN interface or Kofax Adapter Plug-In

## Technical Highlights

- Batch Capture using barcodes and forms identification for document separation
- Ability to save scanned images as documents directly into SharePoint
- Capture of metadata into SharePoint columns
- Automatic indexing using barcodes, zones, OCR and database lookups
- Open architecture, enabling capture to be customized using a .Net based SDK
- Metadata columns driven by SharePoint Content Types

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## Indexing Save time with indexing automation

- Ability for barcodes to automatically assign indexing values to specified columns
- Ability to index directly from almost any external data source and support for the BCS (Business Connectivity Services)
- “Point and shoot” OCR functionality for easy indexing of unstructured documents
- Zonal OCR for automated indexing from saved forms templates
- Index using pre-configured rules based on SharePoint Content Types
- Ability to distribute indexing to have a one to many relationship between scanners and indexers

## Advanced Capture Enhanced image processing for automated document capture

- Automated classification of document type to eliminate manual presorting
- Increased data integrity with database validation
- Advanced data extraction to reduce errors associated with manual data entry
- Supports OCR, ICR, OMR and barcode recognition
- Automated form processing
- Large batches are processed more efficiently and reliably
- Data extraction of Line Item details

## Releasing High-volume release to SharePoint

- Ability to release documents to any local or network location
- Tight integration with SharePoint provides automatic retrieval of document libraries and column properties and enables a release that scales for high-volume implementations
- Ability to save to TIFF, PDF, PDF/A, searchable PDF and XPS formats

## Advanced Imaging Many options for enhancing images

- Support for Kofax VRS and Kodak Perfect Page
- Support for many configurable image processing features, including de-speckle, de-skew, border removal and blank page detection
- Batch processing capabilities (e.g. *restructure batch, rescan, annotate, ad-hoc scanning*)

## Administration Easily configure, install and customize

- Use of scanning profiles to streamline administration across users, with a “Quick Start” profile selector available in the system tray
- SharePoint driven index panel
- Plug-in based architecture for easy customization



## Electronic Content

- KnowledgeLake Connect is your solution for Electronic Content
- Desktop integration for capture of electronic content from Microsoft Office, email or line of business applications
- Stores content in native formats as well as standard formats (PDF, searchable PDF, PDF/A, TIFF)

## Web Capture & Indexing

- KnowledgeLake Capture Server is your solution for Web Capture & Indexing
- Scan and index batches using browser-based application
- Index using pre-configured rules based on SharePoint Content Types

## Batch Processing

- KnowledgeLake Capture Server is your solution for Batch Processing
- Capture content from MFDs, fax servers and network scanners
- Off-load processing from desktop scan stations to server
- Server-side batch processing for OCR, image processing and document rendering

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